



**Institute of Human Resources Development**  
**Chackai, Thiruvananthapuram - 24**  
**PROCEEDINGS**

IHRD – Establishment – Promotion of eligible candidates from Library /Lab Assistants to Librarian Gr IV under IHRD service – approved by the Scrutiny Committee – Sanctioned – Orders issued.

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**No. IHRD/499/2024/EB3**

**Dated, Thiruvananthapuram 16.12.2024**

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**Read:-**

1. G.O(MS) No.692/14/H.Edn dated 20.08.2014
2. This Office proceedings No. EA4/16025/2011/HRD(2) dated 14.01.2015
3. Proceedings issued constituting the scrutiny committee EB1/14441/2015/HRD(1) dated 08.04.2024
4. This Office notification No. EB2/2000/2016/HRD dated 02.02.2024
5. Provisional seniority list dated 18.04.2024
6. Final seniority list dated 04.10.2024
7. Minutes of the Scrutiny Committee held on 21.10.2024

**ORDER**

The following employees of Library /Lab Assistants of IHRD Service have been selected by the Scrutiny Committee held on 21.10.2024, constituted vide Proceedings read as 3<sup>rd</sup> above, as provided for in Rule XIII of the Special Rules of IHRD as eligible for consideration of internal promotion to the post of Librarian Grade IV.

In the circumstances, the staff members as detailed below are promoted with immediate effect and are posted to the respective institutions mentioned against their names, as recommended by the Scrutiny Committee.

SI No	Name of the promoted post and Scale of Pay: Librarian Gr IV & Rs.22200-48000/-	
1	Harigovindan V Library/Lab Assistant College of Applied Science Muthuvallur	Technical Higher Secondary School, Perinthalmanna
2	Rajesh P Library/Lab Assistant Model Polytechnic College Kuzhalmannam	College of Applied Science Chelakkara
3	Suresh Kumar G Library/Lab Assistant Model Polytechnic College Karunagapally	Model Polytechnic College Kuzhalmannam
4	Charls Kuriakose Library/Lab Assistant College of Applied Science Thodupuzha	College of Applied Science Marayoor
5	Rajeevan Kottoor Library/Lab Assistant College of Applied Science Pattuvam	Model Polytechnic College Kalliassery

The above incumbents will be on probation for a period of one year within a continuous period of two years from their actual date of joining duty.

Guest faculties, if any, engaged against these posts shall be relieved then and there after clearing all liabilities under intimation to this office.

The heads of institutions concerned will relieve the incumbents immediately with instructions to report for duty before the newly posted institutions forthwith.

The date of relief/joining duty of the incumbents will be intimated to this office in due course.

**DIRECTOR**

To:-

1. The Incumbents Concerned
2. The Principal Concerned

**Copy to:-**

1. *Administrative Officer*
2. *Finance Officer*
3. *PA to Director*
4. *Accounts Officer*
5. *Computer Engineer (IT Division)*
6. *Finance Section*
7. *S.F*
8. *O.C*